

**LETTER OF DECLARATION BY SINGAPORE
MANUFACTURER FOR THE PURPOSE OF APPLYING ORDINARY
(NON-PREFERENTIAL)
CERTIFICATE OF ORIGIN**

Date of Issuance: _____

To: The Chief Executive
Singapore International Chamber and Commerce
6 Raffles Quay #10-01
Singapore 048580

Dear Sir

CONFIRMATION OF ORIGIN OF GOODS
VALID FROM _____ TO 31st DECEMBER _____

We hereby declare that the product(s) listed below:

Description of Goods

is/manufactured by us and comply with the relevant origin criterion, **indicated with a tick as follows:**

Wholly obtained (i.e. wholly grown or produced)

Manufactured in Singapore with minimum 25% local content based on the ex-factory price of the finished product.

Attained a change of tariff classification at 6digit level, i.e. change in sub-heading (CTSH) When compared against imported or foreign/undetermined raw materials used in production.

Undergone a chemical reaction (applicable only for products under HS Chapters 27 to 40)

2. Our factory is located at _____

We enclosed herewith a copy of the Certificate of Registration of a Factory issued by the Ministry of Manpower (MOM)/our Factory Notification (together with the MOM's email confirmation on the conversion to the Factory Notification Scheme/Confirmation of Risk Management Declaration).

3. We are aware that this Letter of Declaration is issued for the purpose of obtaining a Certificate of Origin for our products. We declare that the information given above is true and correct.

4. We are aware that under the Regulation of Imports and Exports Regulations, the penalty for making a false declaration is:

- a) on the first conviction, a fine not exceeding S\$100,000 or 3 times the value of the goods in respect of which the offence was committed, whichever is greater, or imprisonment for a term not exceeding 2 years or both; and
- b) on the second and subsequent conviction; a fine not exceeding S\$200,000 or 4 times the value of the goods in respect of which the offence was committed, whichever is greater, or imprisonment for a term not exceeding 3 years or both.

Yours sincerely

Signature of Authorised Signatory

Company's Official Rubber Stamp

Name of Authorised Signatory _____

Designation of Authorised Signatory _____